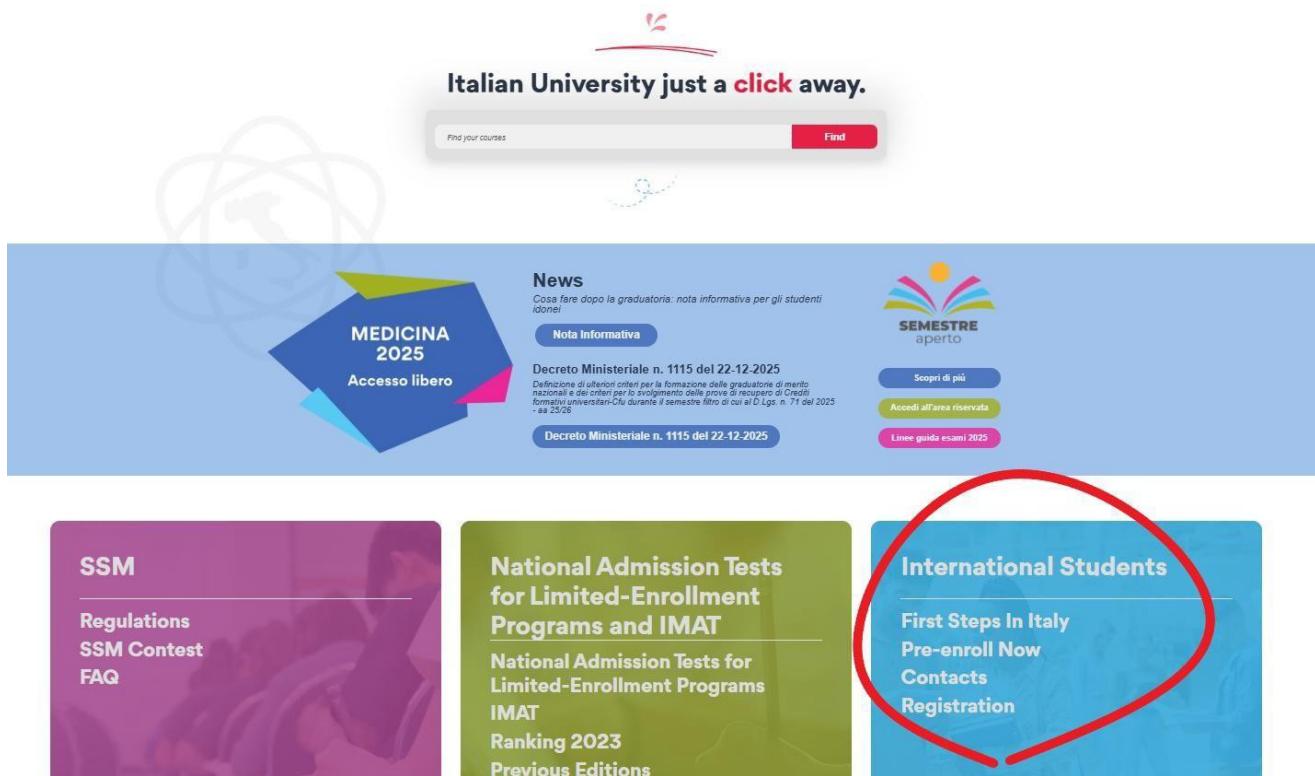


Guide to the Pre-Enrolment Application for the Master's Degree in *Electronics Engineering for Automation and Sensing* – Universitaly Portal

PART 1: Registration

- Go to the [UNIVERSITALY portal](#) and click on **Registration** in the blue box entitled "International Students".



The image shows the Universitaly portal homepage. At the top, there is a logo and the text "Italian University just a **click** away." Below the logo is a search bar with the placeholder "Find your courses" and a "Find" button. The main content area features several sections: a large blue box on the left for "MEDICINA 2025 Accesso libero", a "News" section with a "Nota Informativa" button, a "Decreto Ministeriale n. 1115 del 22-12-2025" button, and a "SEMESTRE aperto" section with buttons for "Scopri di più", "Accedi all'area riservata", and "Linee guida esami 2025". At the bottom, there are three colored boxes: a purple "SSM" box with links to "Regulations", "SSM Contest", and "FAQ"; a green "National Admission Tests for Limited-Enrollment Programs and IMAT" box with links to "National Admission Tests for Limited-Enrollment Programs", "IMAT", "Ranking 2023", and "Previous Editions"; and a blue "International Students" box with links to "First Steps In Italy", "Pre-enroll Now", "Contacts", and "Registration". The "Registration" link in the blue box is circled in red.

1. For Identity document, please select **PASSPORT**. If you do not have a valid passport at this stage, you can select another document. However, please make sure to apply for a new one as soon as possible since the pre-enrolment application cannot be submitted if you do not have a valid passport.
2. You will receive an email from account-universitaly@cineca.it at the email address provided during the registration phase to complete your registration.

PART 2: Pre-enrolment

Click on **Pre-enroll Now** in the blue box called “International Students”

After on Pre-enrolment application -> New pre-enrolment application

The screenshot shows the Universitaly student portal interface. At the top, there is a logo for 'UNIVERSITALY' with the tagline 'L'UNIVERSITÀ ITALIANA A PORTATA DI CLICK'. Below the logo, the text 'AREA RISERVATA STUDENTI' is visible. The main content area is divided into sections:

- PERSONAL DATA**: A section for entering personal data.
- EXTRA-EU CITIZEN: PRE-ENROLMENT FOR ITALY**: A section for extra-EU citizens. A red circle highlights the text 'Pre-enrolment application' in blue, which is a link. A red arrow points from this section to the 'New pre-enrolment application' button on the right.
- SSM - SCUOLE DI SPECIALIZZAZIONE**: A section for accessing the SSM application.

On the right side, there is a sidebar with the text 'PR' at the top. Below it are several links and a 'FAQ' section:

- New pre-enrolment application** (button, circled in red)
- Text: 'For the academic year 2025/2026, valid applications for the purpose of attending fundamental courses, i.e., Bachelor's Degree, Master's Degree, First Level Academic Diploma and Second Level Academic Diploma, also in the case of single-cycle courses, must be submitted, at the competent diplomatic-consular Representations, no later than 30 November 2025.'
- Do you need help?**
Support for filling in your application: [Contact your Institution](#)
- Technical support**
- FAQ** (aggiornata al 23/03/2022)

This second part of the process is divided into three steps:

STEP A

- Choose the **academic year** in which you wish to enroll.
- Enter your **personal data, home address, and personal contacts**.

STEP B

- Upload to the portal:
 1. a passport-sized **picture** of your face
 2. a copy of your **valid passport**
 3. a copy of your **Bachelor's diploma**
 4. a copy of an **academic transcript** with the indication of all attended classes and final mark (**CGPA or equivalent**)
 5. a **certification of English language proficiency**
- Indicate the **Italian Embassy or Consulate** where you plan to apply for the study visa. Specify the **reason** for the visa application by selecting "I want to enroll in a

study course".

- For **Course Information** and **Course Curriculum** select as indicated here below:
 - Institution: Università
 - Institution name: Università degli Studi del SANNIO di BENEVENTO
 - Course type: Laurea Magistrale
 - English Language
 - Course Name: ELECTRONICS ENGINEERING FOR AUTOMATION AND SENSING
 - Course Curriculum: None
 - Course location: leave blank
 - ID account at the chosen University: leave blank

STEP C

- This section (**Qualifications**) can be **left blank**.
- Click on **SUMMARY**, verify that your pre-enrolment application is complete, tick the box "I have read the data processing" and proceed by clicking on **Apply** for pre-enrolment.

PART 3: Next Steps after Completing Your Pre-Enrolment Application

1. You will receive an email from no-reply@cineca.it confirming that your application was sent to Università degli Studi del SANNIO.
UNISANNIO will review your pre-enrolment application. Note that this process may take a few days.
2. If your pre-enrolment application is not complete, you will receive an email from no-reply@cineca.it with the specific request of the missing document/information.
If your pre-enrolment application is complete, UNISANNIO will forward it to the consulate you are planning to request your study VISA.
3. You will receive an email from no-reply@cineca.it confirming that your pre-enrolment application has been sent to the appropriate embassy or consulate.
Note that the email text is first in Italian and then in English, make sure you read until the end of the email.
4. Click on the link in the email to access your personal login area and download and print the summary of the "university pre-enrolment application".

5. Once you are logged in, you will be taken back to the home page. You will see your name and an arrow on the top right-hand corner. Open the arrow and click on “Reserved area” of the home page.
6. Click on your pre-enrolment application and go through all the steps until the final page (SUMMARY), where you will find a green button allowing you to download and print the application.